



Seva Education

Job Description

Teacher

(Primary/Secondary)

Seva Special School

Job details

Job title: Teacher

Salary: £40,000 - £56,000

Incremental increases in pay depending on an annual pay review process/retention bonus. We would welcome candidates from mainstream and special schools whatever stage of their career

Contract type: Permanent Full-time

Reporting to: Executive Head Teacher

Seva Education

At Seva Education we are expanding and are looking to add high quality teachers to our expanding teaching team. Our schools are places where everyone is treated with dignity, respect and is of equal worth.

The Role

As an excellent practitioner at any stage of your career you will be focusing on achieving the very best outcomes for our pupils with special educational needs. You will be a key part in enabling our pupils to fulfil their own unique potential by working alongside other professionals to deliver consistently excellent lessons and experiences. You will be teaching a broad and balanced curriculum and through this you will ensure that all children are able to meet their true potential.

Working at Seva Education will provide you with:

- Well-resourced curriculum planning including access to Curriculum Maestro, Read, Write Inc and other planning tools
- Bespoke access to programmes provided by our talented therapists' team
- Well-equipped education and therapeutic facilities
- Support with early intervention pathways that reduce the barriers and transitional difficulties from childhood towards the preparation for adulthood
- EAP Wellbeing package including access to practical and emotional and mental health support, counselling and online health advice
- Free car parking space
- Good local transport links (tube, train and bus)
- A career pathway with excellent training opportunities and the opportunity to progress within our progressive organisation

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Be vigilant in maintaining health and safety within the classroom and school environment.

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Communication

- Communicate effectively with staff, pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

Direct and supervise support staff assigned to them, and where appropriate, other teachers

- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

Other areas of responsibility

- Fulfil all duties in relationship to area of responsibility/leadership

Safeguarding

Seva Education is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and external agencies to share this commitment. All applicants will be subject to DBS checks.

Online checks will be carried out for shortlisted candidates.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person specification

Criteria	Qualities
Qualifications and experience	<ul style="list-style-type: none">• Qualified teacher status• Degree• Successful primary/secondary teaching experience

	<ul style="list-style-type: none"> • Experience of working with pupils with SEND & SEMH
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • AQA/ASDAN/BTEC/GCSE Courses • Knowledge of teaching entry level English and Maths along with one or more of the following subjects: Modern Foreign Languages, Music, P.E, Geography, Science, Art, Design and Technology, IT and History • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for pupil's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality

Notes:

This job description may be amended at any time in consultation with the postholder.

Last review date: *April 2024*

Next review date: *April 2025*

Postholder's signature:

Date:
