

Seva Education



Infection Control Policy

Date Agreed:	5/6/2024
Agreed By:	The Seva Governing Body
Reviewed and Updated:	5/6/2025
Next Review Date:	5/6/2026

1. Purpose

To establish protocols that prevent and manage the spread of infectious diseases within the school community, ensuring a safe and healthy environment for students, staff, and visitors.

2. Scope

This policy applies to all students, staff, volunteers, and visitors on school premises or participating in school-related activities.

3. Responsibilities

- **School Administration:** Ensure implementation and compliance with this policy.
- **Staff:** Follow infection control procedures and educate students on hygiene practices.
- **Parents/Guardians:** Report illnesses and keep unwell children at home.
- **Students:** Follow hygiene practices and report symptoms to staff.

4. General Infection Control Measures

4.1 Hand Hygiene

- Regular handwashing with soap and water for at least 20 seconds.
- Use of alcohol-based hand sanitizer when handwashing is not available.
- Hand hygiene to be performed:
 - Before eating
 - After using the toilet
 - After coughing, sneezing, or blowing the nose
 - After contact with potentially contaminated surfaces

4.2 Respiratory Hygiene

- Cover mouth and nose with a tissue or elbow when coughing or sneezing.
- Dispose of tissues in designated bins immediately.
- Wash hands after coughing or sneezing.

4.3 Cleaning and Disinfection

- Daily cleaning of classrooms, bathrooms, and common areas.
- Frequent disinfection of high-touch surfaces (e.g., door handles, light switches).
- Use of approved disinfectants.

4.4 Personal Protective Equipment (PPE)

- Masks may be required during outbreaks or as recommended by health authorities.
- Gloves and gowns to be used by staff handling bodily fluids or cleaning contaminated areas.

5. Illness and Exclusion Policy

- Students or staff with symptoms of contagious illnesses (e.g., fever, vomiting, rash, diarrhoea, coughing) must stay home.
- Return to school is permitted:
 - 24 hours after being fever-free without medication
 - 48 hours after last vomiting/diarrhoea episode
 - After meeting specific illness-related return criteria (e.g., COVID-19, influenza)

6. Management of Suspected or Confirmed Cases

- Isolate symptomatic individuals in a designated area.
- Notify parents/guardians and arrange prompt pickup.
- Inform public health authorities as required.
- Conduct contact tracing if applicable.
- Communicate transparently with the school community while maintaining confidentiality.

7. Immunization

- Promote adherence to local immunization schedules.
- Maintain updated immunization records.
- Exclude non-immunized students during outbreaks of vaccine-preventable diseases as advised by health authorities.

8. Training and Education

- Annual training for staff on infection control practices.
- Student education on hygiene and illness prevention.

9. Review and Updates

- This policy will be reviewed annually or as needed based on public health guidance or emerging infectious threats.